



AVLF creates safe and stable homes and families by inspiring attorneys to fight for equal justice. AVLF is the largest provider of pro bono legal services in Greater Atlanta. For over 35 years, we have promoted access to justice by inspiring volunteer attorneys to provide high-quality education, advocacy, and representation at no charge to low-income families with basic civil legal needs at critical times in their lives. Our programs include services for domestic violence survivors, landlord/tenant disputes, evictions, unpaid wages, and probate issues.

AVLF seeks two new staff attorneys, one to begin in May 2017 and the other to begin in June 2017. The two positions have some overlapping responsibilities and qualifications, but differ in other important ways. AVLF asks applicants to specify in their application materials which position they are primarily interested in and whether they would consider the other position as well.

STAFF ATTORNEY – STANDING WITH OUR NEIGHBORS INITIATIVE – to begin in June 2017

AVLF's Safe and Stable Homes Project seeks a full-time staff attorney to lead AVLF's Standing with Our Neighbors initiative in Atlanta's Neighborhood Planning Unit V (Adair Park, Capitol Gateway, Mechanicsville, Peoplestown, Pittsburgh, and Summerhill neighborhoods). This position will be based in the NPU-V neighborhoods.

AVLF is partnering with the Annie E. Casey Foundation to focus AVLF's considerable volunteer resources on improving living conditions and housing stability in the NPU-V neighborhoods. The initiative will focus on outreach and tenant education, close coordination with community partners, advocacy, and direct legal representation of tenants to halt evictions and obtain repairs.

PRIMARY RESPONSIBILITIES

The Staff Attorney will lead the initiative along with a full-time Community Advocate. Specific duties will include:

- Serving as a liaison to the Annie E. Casey Foundation and other partners, often being embedded in a school setting.
- Working closely as a team member with the new Community Advocate.
- Working closely with families and in tandem with volunteer attorneys toward the goal of preventing neighborhood displacement and ensuring safe and healthy living conditions.
- Working with the Community Advocate to educate families on how to promote effective repairs and avoid evictions, the right to safe and habitable housing, and addressing issues such as indoor air quality.
- Assessing housing legal issues, providing advice, and deciding which cases to refer for full representation.

- Recruiting, coordinating and supervising volunteer attorneys providing pro bono representation to tenants.
- Representing tenants in evictions and affirmative cases against landlords.
- Networking with and building relationships within the NPU-V communities.
- Attending regular meetings with community partners.
- Otherwise assisting and empowering the clients of AVLF's Standing with Our Neighbors initiative.

QUALIFICATIONS

- Licensed attorney in good standing, licensed to practice law in Georgia, with at least three (3) years of legal experience.
- Previous litigation experience representing tenants and/or representing low-income clients will be given strong preference.
- Demonstrated commitment to social justice and legal services to low-income individuals and/or communities, whether through pro bono work or otherwise.
- Outstanding written and verbal communication skills, including experience and comfort with public speaking.
- Strong legal skills, including issue-spotting, experience with the Fulton County Courts and the capacity to advocate assertively and effectively.
- Experience with volunteer recruitment and management.
- Demonstrated ability to interact effectively with people of all ages and cultural backgrounds, including communicating with our diverse constituencies - from law firm partners to potential clients.
- Excellent interpersonal skills, including a sense of humor.
- Strong attention to detail and organizational skills, and equally strong analytical legal skills.
- A team player with the ability to both lead and follow.
- A high level of self-motivation and organization: Self-initiated, motivated, well-organized, ability to creatively problem-solve, and able to prioritize and complete tasks efficiently.
- Comfortable learning and working with new technology and proficient in Microsoft Word, Outlook and Excel (experience with database management, and Salesforce specifically, is a plus).

SALARY/BENEFITS: Dependent upon experience and qualifications. This is a full-time position with generous fringe benefits. **To Apply: email resume, cover letter, and writing sample to: Cole Thaler, Safe & Stable Homes Project Director, at cthaler@avlf.org. SUBJECT LINE MUST READ NPU-V STAFF ATTORNEY. ALL APPLICATIONS MUST BE RECEIVED BY THE CLOSE OF BUSINESS ON THURSDAY, MARCH 30, 2017.**

AVLF is an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability status, protected veteran status, or any other characteristic protected by law. AVLF is committed to building a diverse staff and strongly encourages applications from people of color, people with disabilities, and LGBTQ people.